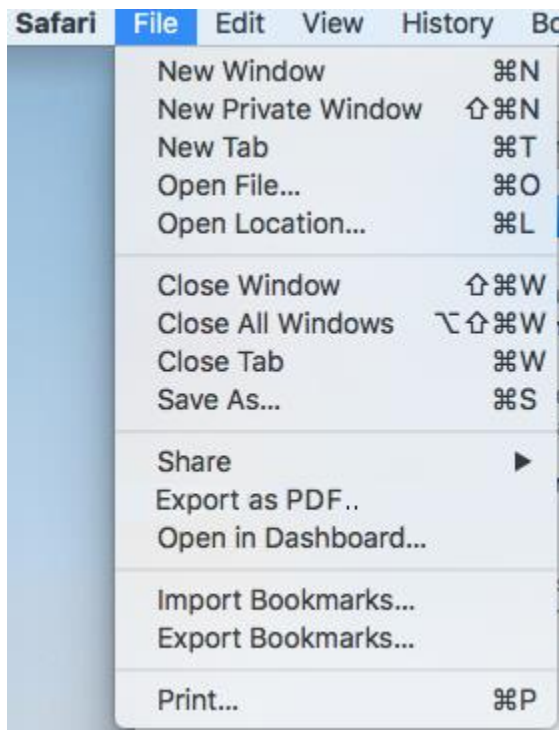


How & What you can do with a PDF file when using a MAC

- 1- Move Mouse over any hyper-link shown after the prefix displaying “📄” and **click** on it to open it.
- 2- Other options can be accessed by opening any webpage or PDF file with Safari and then moving your mouse over to the “**File**” menu item at the very top of your screen (Outside of you Safari Browser) and click on that “**File**”



menu button which will present a dialog box with the following options:

All that you need to do now is select the option you prefer such as “**Open File**” - **Export as PDF**, **Print**, etc.

3- Once it is opened you can **print** it directly from your browser window.

4- If you want a local copy of the file for later viewing or printing simply select the **Export as PDF** the “Current document” to your hard disk or a USB Flash Drive.

NOTE: We **KEEP** a full archive of **ALL our newsletters published since Jan. 2010**. Simply move your mouse over to the “**Blue Archive Button**” and as your cursor is placed over it the button will turn **GREEN**. Now Click (Left Mouse Button) on that “**GREEN ARCHIVE BOTTON**” located directly below the “**Current Newsletter link**”. This action will bring up our Web Archive Engine and you can find all that you need including full details of how to use this archive engine as needed.